

**LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 10/09/13 (hg)**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>NOTES</b>	<b>TYPE OF ITEM</b>
<b>Items Currently Unscheduled</b>			
<b>HC Proprietor Licence Conditions</b>	To receive a report considering a review of the Hackney Carriage Proprietor Licence Conditions, and including the findings of the Members Working Group	D Broster	RP
<b>PH Vehicle Licence Conditions</b>	To receive a report considering a review of the Private Hire Vehicle Licence conditions	D Broster	RP
<b>Late Night Levy</b>	To receive a report back on the outcome of discussions regarding the governance arrangements for the implementation of the Late Night Levy, particularly the mechanism for overseeing the spending of the Levy	S Holden/WYP	PM

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>Officer</b>	<b>TYPE OF ITEM</b>
<b>Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report</b>			
<b>Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies</b>			
<b>Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy</b>			
<b>Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival</b>			
<b>Meeting date: 10 SEPTEMBER 2013. HELD. Scrap Metal Dealers Act, TPHL Monitoring Proposals (deferred), SEV update</b>			
<b>Meeting date: 15 OCTOBER 2013</b>			
<b>WYP Presentation</b>	Policing and the Night time Economy		B
<b>Leeds Festival Interim De-Briefing</b>	To receive an interim report on the Leeds Festival 2013	S Holder	B
<b>Shisha Smoking issues</b>	To receive a report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	S Rockliffe/R McCormack	B
<b>Wi-Fi in taxi</b>	To consider proposals to amend existing conditions to facilitate the use of Wi-Fi within Hackney carriage vehicles	D Broster	RP
<b>TPHL Monitoring proposals</b>	To receive a further report considering proposals for data collection in respect of HC and PH applicants and licence holders, to include detail of the costs of implementation of the proposals	D Broster	PM
<b>Budget Update</b>	To provide budget information for both the Taxi and Private Hire Licensing section and the Entertainment Licensing Section	J Mulcahy	B

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<b>ITEM</b>	<b>DESCRIPTION</b>	<b>Officer</b>	<b>TYPE OF ITEM</b>
<b>Meeting date: 12 NOVEMBER 2013</b>			
<b>Immediate Suspensions Policy (TPHL)</b>	To receive a report considering a review of the Immediate Suspensions Policy	D Broster	RP
<b>Licensing Act 2003 – Statement of Licensing Policy</b>	To receive a report on the Statement of Licensing Policy (Licensing Act 2003)	S Holden	RP
<b>Leeds Festival 2013 – Full de-briefing</b>	To receive a full de-briefing on the Leeds Festival 2013, including input from the Festival organiser and multi-agency partners	B	
<b>Meeting date: 17 DECEMBER 2013</b>			
<b>Disclosure and Barring Service</b>	To receive an update	D Broster	B
<b>Three Yearly Licences</b>	To receive a report on the findings of the Working Group established by the Committee	D Broster	PM/DP
<b>PH Operator Conditions (TPHL)</b>	To receive a report considering a review of the Private Hire Operator Conditions	D Broster	RP
<b>TPH Convictions Criteria (TPHL)</b>	To receive a report considering a review of the Taxi and Private Hire Convictions Criteria	D Broster	RP
<b>Meeting date: 14 JANUARY 2014</b>			
<b>TPHL – update on the Decision Making process suspensions/revocations</b>	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section for the period June to November 2013	D Broster	PM
<b>Update on Enforcement Activity</b>	To receive a report providing an update on the enforcement activity undertaken by the Entertainment Licensing Enforcement & Liaison Team for the period June – November 2013	S Kennedy	PM
<b>ELS – update on activity</b>	To receive a six monthly update on the activity and applications processed by the Entertainment Licensing Section June to Nov 2013	N Raper	PM
<b>Meeting date: 11 FEBRUARY 2014</b>			
<b>Meeting date: 11 MARCH 2014</b>			

**LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 10/09/13 (hg)**

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Meeting date: 8 APRIL 2014</b>			
<b>Meeting date: 13 MAY 2014</b>			

Key:

RP – Review of existing policy      DP – Development of new policy      PM – Performance management      B – Briefings      SC – Statutory consultation